ANNUAL QUALITY ASSURANCE REPORT
(AQAR) of the IQAC
[2016 - 2017]

Submitted by
Internal Quality Assurance Cell
SHARADCHANDRAJI PAWAR COLLEGE, JEJURI
Ta. Puarandar, Dist. Pune, Maharashtra

Submitted to
National Assessment and Accreditation Council
[NAAC], Bangalore

Part – A

1. Details of the Institution

1.1 Name of the Institution	Acharya Atre Development Trust Purandar's **SHARADCHANDRAJI PAWAR COLLEGE, JEJURI**
1.2 Address Line 1	Chinch Baugh, Jejuri,
Address Line 2	Kadepathar Road,
City/Town	Tal. Purandar, Dist. Pune
State	Maharashtra
Pin Code	412303
Institution e-mail address	s.p.collegejejuri@gmail.com/ naacinfo@spcollegejejuri.edu.in
Contact Nos.	02115253247
Name of the Head of the Institution:	**Dr. Sushama Chaphalkar**
Tel. No. with STD Code:	02115253247
Mobile:	09890337759
Name of the IQAC Coordinator:	**Dr. Balaji G. Natkare**
Mobile:	09421056581

IQAC e-mail address: iqacspcollegejejuri@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)* **GJCOGN10751**

1.4 **NAAC Executive Committee No. & Date:** Sharadchandraji Pawar College, Jejuri

(For Example, EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: **www.spcollegejejuri.edu.in**

Web-link of the AQAR: http://www.spcollegejejuri.edu.in/uploads/IQAC/AQAR%20 2016-2017.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	--	2004	2009
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC: DD/MM/YYYY 20/06/2004

1.8 AQAR for the year ***(for example 2010-11)*** **2016- 2017**

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR **2004-05** submitted to NAAC on 24/09/2016
ii. AQAR **2005-06** submitted to NAAC on 24/09/2016
iii. AQAR **2006-07** submitted to NAAC on 24/09/2016
iv. AQAR **2007-08** submitted to NAAC on 24/09/2016
v. AQAR **2008-09** submitted to NAAC on 24/09/2016
vi. AQAR **2009-10** submitted to NAAC on 24/09/2016
vii. AQAR **2010-11** submitted to NAAC on 24/09/2016
viii. AQAR **2011-12** submitted to NAAC on 30/03/2017
ix. AQAR **2012-13** submitted to NAAC on 30/03/2017
x. AQAR **2013-14** submitted to NAAC on 30/03/2017
xi. AQAR **2014-15** submitted to NAAC on 30/03/2017
xii. AQAR **2015-16** submitted to NAAC on 30/03/2017
xiii. AQAR **2016-17** submitted to NAAC on 06/12/2017

1.10 Institutional Status- Affiliated to SavitribaiPhule Pune University, Pune

University State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [√] No [ ]

Constituent College [ ] Yes [√] No

Autonomous college of UGC Yes [ ] No [√]

Regulatory Agency approved Institution Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [ ] Women [ ]

Urban [ ] Rural [√] Tribal [ ]

Financial Status Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [ ]

Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Program

Arts [√] Science [ ] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science Management [ ]

Others (Specify) [. --------]

1.12 Name of the Affiliating University *(for the Colleges)*

Savitribai Phule Pune University, Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [-----]

University with Potential for Excellence	-----	UGC-CPE	-----
DST Star Scheme	-----	UGC-CE	-----
UGC-Special Assistance Program	------	DST-FIST	----
UGC-Innovative PG programs	- -----	Any other (*Specify*)	-----
UGC-COP Programs	-----		

2. IQAC Composition and Activities

2.1 No. of Teachers	05
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	Nil
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	02
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. 00 Faculty 04

Non-Teaching Staff 02 Students 02 Alumni 02 Others Nil

2.12 Has IQAC received any funding from UGC during the year?

Yes [ ] No [√]

If yes, mention the amount -------

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	--	International	--	National	--	State	--	Institution Level	09

(ii) Themes	
	Safety Training Workshop
	Energy Conservative
	First Aid Training

2.14 Significant Activities and contributions made by IQAC

The following activities are conducted in the college under the guidance of IQAC in the academic year 2016-2017.

a. In the beginning of the academic year 2016-2017, the IQAC conducted the meeting of the faculty chaired by the Principal and discussed the admission procedure as per the norms of Savitribai Phule Pune University and decided to give admission to the students on the first-come-first basis.

b. IQAC has called meetings of all the departments and various committees towards the planning and implementation of various activities. Accordingly, various activities and programs were implemented during the academic year.

c. To increase the potentiality of the various department and committees, the SWOC analysis of the college is conducted.

d. IQAC made efforts to publish the college Magazine 'Atreya 2016-17' and inspired faculties to collect articles on the various themes from the students; afterward, the editorial committee of Magazine selected best articles to incorporate into the magazine.

e. A plan of internal assessment of students, evaluation, term-end examinations, practical of commerce, etc which has been made mandatory by the university was discussed and strengthened by IQAC.

f. Preliminary Exam for all the students of college was conducted in the month of March.

g. IQAC in its meeting discussed to organize annual prize distribution ceremony on various competitions held in the college and accordingly felicitate students who secured ranks in the various competitions.

h. The sports competition by the Department of Sports of our college was conducted for the students of neighboring High Schools in the month of February.

i. Feedback: feedback forms were distributed and collected, analyzed and communicated to the respective faculty.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Sr. No.	Plan of Action	Achievements
01	Academic Calendar	In the beginning of the academic year, IQAC in order to support and sustain the various activities of the college, in consultation with the Principal and Heads of Departments, prepared the academic calendar for curricular, co-curricular and extra-curricular activities to be conducted in the academic year 2016-2017.
02	Collection and verification of Annual Performance Appraisal Forms.	Towards the end of the academic year 2016-17year, Performance Appraisal i.e. API forms from all the faculties are collected, scrutinized and evaluated by the IQAC.
03	Annual Magazine	IQAC took an active part in publishing the college Magazine 'Atreya 2016-17'. Accordingly faculties collected articles on the various themes; afterward, the editorial committee of the Magazine selected best articles and printed in the magazine. On 15/10/2016, the Atreya Magazine 2016-17 was published.
04	Value added enhancement in parent teacher interaction	According to the decision taken into the LMC, the letters were sent to the parents of the students who consistently remained absent and consequently failed in some of the papers. The parents were invited and the principal and college staff interacted with them and convinced the parents to send their sons and daughters regularly to the college. Hence, this activity proved to be a successful activity and helped to increase attendance of the students in the classroom.
05	Organization of curricular, co-curricular and extension activities	Following activities were planned and practically implemented in consultation with IQAC: **1.** Celebrated NSS Day, Vachan Prerana Din, 'Hindi Bhasha Din', Constitutional Day, National Voters Day, etc by arranging various competitions and programs like Story-telling, poem reading, essay writing competitions, Poster exhibition, and Essay Writing competition, etc. **2.** Guest lecturers of renowned experts

		3. Successful Alumni guest lectures **4.** Counseling Centre by Dep't of Psychology, **5.** Sports competitions **6.** Industrial visits **7.** Tree Plantation Program **8.** NSS Special Winter Camp **9.** Yuva Saptah – 2017 **10.** Implemented Earn and Learn Scheme **11.** Barrister BabasahebJaykar Vyakhyanmala **12.** Inauguration of Marathi, Hindi and English Vad may Mandal. **13.** Two Workshops under the Department of Adult Education and Extra-Mural Education. **14.** Elocution, Essay and Debate Competitions.
06	Special Guidance Scheme	According to the need of the students, a detailed plan relating to Tally and Communication Skills for the final years students of commerce was arranged. Accordingly, 10 Days, 40 hours program under the Student Welfare Department and funded by SPPU was organized by the college.
07	Promotion of Research activity among the faculty and students.	To enhance the research culture in the college, the IQAC made extra efforts and motivated the teachers to engage in research activities and consequently, our three faculties have been sanctioned BCUD, MRP for the academic years 216-18. IQAC also motivated faculties to publish and present their research article and papers in reputed journals and conferences respectively.
08	Application for recognition of M.Phil. and Ph. D. Supervisors	Two faculty members i.e. Dr. Dhanaji Nagane and Dr. Balaji Natkare applied for M. Phil and Ph.D. Supervisor of SPPU.
09	Gender Equality Program	To inculcate gender equality among the students of the college, an essay competition was arranged on 21/08/2016 and many students wrote meticulous essays.
10	To arrange experts and Alumni's lectures for the students	a. On 08/09/2016, Prof. Subhas Kadam's lecture was arranged by the Department of English on Language Skills. b. On 10/09/2016, Prof. Atul Chaure's lecture was arranged by Department of Marathi on Sahitya and Manavi Jivan. c. On 14/09/2016, Prof. Dr. Mahesh Davange's lecture was arranged by Department of Hindi on 'Place of Hindi on State and National Level'.

** Attach the Academic Calendar of the year as Annexure.*

[Note: Academic calendar for the academic year 2016-17 is attached- Annexure - 2]

2.15 Whether the AQAR was placed in statutory body Yes [√] No [-]

Management [LMC] [√] Syndicate [--] Any other body [ ]

Provide the details of the action taken

Data for AQAR was collected from different sources such as all departments, office, library, sports, etc. Members of IQAC worked together to analyze and rearrange the data according to the format. Then AQAR was written after a series of discussions by the committee chaired by the principal of the college. AQAR was presented to Principal, Heads of the Department and Teaching Staff of the College and it was placed in the CDC meeting to finalize it.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programs

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented Programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	02	--	01	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	1	--
Others	--	--	--	--
Total	02	--	02	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **06**
(ii) Pattern of programs:

Pattern	Number of programmes
Semester	--
Trimester	---
Annual	02

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [√] Students [√]
(On all aspects)

Mode of feedback: Online [--] Manual [√] Co-operating schools (for PEI) [√]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

College is affiliated with Savitribai Phule Pune University; it follows all the rules and regulations including syllabi of the University. Syllabi are updated regularly after every five years by the Board of Studies of Savitribai Phule Pune University. The present syllabi are updated in the academic year 2013-14 to 2015-16. Thereafter, there is no change or update in the syllabi. At the time of restructuring of syllabi, university organizes workshops relating to it.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Jim and Adventure Sports Centre

Criterion – II

2. Teaching, Learning, and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	08	04	01	00

2.2 No. of permanent faculty with Ph.D.: 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	---	--	--	--	--	--

2.4 No. of Guest, 03

and Visiting faculty, 02

and Temporary faculty 04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	07	01
Presented	01	12	04
Resource Persons	01	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To enhance the teaching quality, during the academic year 2016-17, the various departments of the college adopted the following methods and techniques to complete the syllabus and it made the teaching and learning enjoyable for both teachers and students.

- **a.** Screening of the movie based on the texts
- **b.** Competitive Examination Center
- **c.** Inspirational lectures
- **d.** Tutorials
- **e.** Assignments
- **f.** Seminars
- **g.** Mock Tests
- **h.** Preliminary Exam
- **i.** Tally ERP. 9 (Practically in Commerce laboratory)
- **j.** Competitions under different college departments/centers
- **k.** The arrangement of educational and inspirational films and Videos.
- **l.** Group discussions
- **m.** Mock Parliament Competition
- **n.** Quiz Programs

2.7 Total No. of actual teaching days during this academic year **206**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example Open - Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is affiliated with Savitribai Phule Pune University and it strictly follows all the norms relating to examination and evaluation of SPPU. All the codes and conducts regarding examination prescribed by SPPU have been mentioned in the college prospectus. In addition to this, the college initiated following activities relating to it.

- **a.** Each department informally in the classroom makes aware the students about the entire process of evaluation.
- **b.** B.A. and B.Com courses follow handwritten assignment submission system.

c. College follows the centralized system of examination for conducting all internal examinations of arts and commerce streams including various examinations. Examination committee prepares a common examination time-table to conduct Term-end examinations.
d. College provided Photocopy of answer sheets to desired students as per the norms of university.
e. Affiliating University has initiated Bar Coding to Answer-sheets for examinations. The same has been implemented effectively by the college.
f. College examination center receives most of the question papers online from University.
g. In addition to these aspects of the examination, the college has conducted one preliminary examination before the annual exam in the month of March 2017.
h. We conduct Convocation ceremony every year.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development ------

as a member of Board of Study/Faculty/ Curriculum Development workshop 00

2.10 Average percentage of attendance of students 85%

2.11 Course/Program-wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Marathi	07	00	01	02	00	01
B.A. Hindi	06	04	01	00	00	00
B.A. English	16	01	05	09	--	--
B.A. Politics	20	03	05	04	03	04
B.A. Psychology	38	16	10	05	05	02
B.A. Economics	23	--	07	07	02	02
B. Com	46	02	13	06	01	02

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC helps enhance and sustain the teaching and learning process with following parameters:

- **a.** IQAC conducts regular meetings with the staff and guides them to enhance the quality of teaching using new methods and technologies.
- **b.** Preparation of Academic Calendar of every department.
- **c.** Feedback on teaching for all programs from the students.
- **d.** Analysis of each department in a formally held meeting by the head of the institution.
- **e.** Result analysis of every paper.
- **f.** Communicating the result of analysis to the respective teacher/department.
- **g.** Yearly Evaluation of teaching and research activities through self-appraisal i.e. API.
- **h.** IQAC promoted faculty towards the use of ICT in teaching and learning process.
- **i.** IQAC provided guidance and suggestions for organization of Parent-Teacher Meeting.
- **j.** IQAC discussed and guided heads and faculty members of various departments for submission of proposals relating Minor Research Projects, registration for Ph. D. and publication and presentation of research papers reputed journals and in the state, national and international level seminars and conferences respectively.

2.13 Initiatives undertaken towards faculty development: 11

Faculty / Staff Development Programs	*Number of faculties benefitted*
Refresher courses	00
UGC – Faculty Improvement Program	00
HRD programs	00
Orientation programs	00
Faculty exchange program	00
Staff training conducted by the university	00
Staff training conducted by other institutions	09
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	00
Technical Staff	00	00	00	01

Criterion – III

3. Research, Consultancy, and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

For promoting research climate in the college, IQAC in its meeting discussed and implemented research activates in the following ways.

a. To inculcate research culture among the faculty members and students, the college has appointed academic and research coordinator as per the norms of Savitribai Phule Pune University who provided faculty member and students information relating to various types of research projects and activities. Thus, Faculty members are encouraged to undertake Minor research projects to BCUD.

b. To enhance placement of the students in the industrial sector, visits to MIDC are regularly arranged.

c. The guest lecture of Dr. Ashish Puranik, Vice Principal of BMCC, Pune has been arranged on 05/12/2016 to guide our students regarding preparation for Avishkar Research Competition arranged by BCUD, SPPU, Pune at C T Bora College, Shirur. Four students participated and displayed their research poster in the research competition named "AVISHKAR" organized by the BCUD, SPPU, Pune.

d. In addition, IQAC with the consultation with college principal and Coordinator of the ARC, faculties were motivated and sent for the "Innovation" (research competition) which was organized by the University.

e. Faculty members were inspired to write and present research articles in the national and International seminars and conferences and Journals. For this purpose, College provides brochures and pamphlets relating to it. This helped faculties to write and present research papers in various seminars, conferences, and journals. College sanctions duty leave to faculty member for attending and presenting research papers at the seminars and conferences.

f. IQAC helps sensitize research culture among teachers by arranging expert lectures by the faculty of the college and guest lecturers too under the Teachers Academy.

g. IQAC helps to scrutinize all the research papers, proposals, etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
The outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**08**	**03**	**11**	**08**
The outlay in Rs. Lakhs	**900000**	**255000**	**1155000**	**900000**

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	04	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	10	Nil	Nil
Conference proceedings	Nil	05	Nil

3.5 Details on the Impact factor of publications:

Range Nil Average Nil h-index Nil Nos. in SCOPUS Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry-sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	02	BCUD	255,000	127500
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	02	BCUD	**255,000**	**127500**

3.7 No. of books published i) With ISBN No. 02 Chapters in Edited Books 09

ii) Without ISBN No. Nil

3.8 No. of University Departments receiving funds from

UGC-SAP Nil CAS Nil DST-FIST Nil

DPE Nil DBT Scheme/funds Nil

3.9 For colleges Autonomy Nil CPE Nil DBT Star Scheme Nil

INSPIRE Nil CE Nil Any Other (specify) Nil

3.10 Revenue generated through consultancy Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons: 02

3.13 No. of collaborations International Nil National Nil Any other Nil

3.14 No. of linkages created during this year 01

3.15 Total budget for research for the current year in lakhs:

From funding agency 1.37 From Management of University/College Nil

Total 1, 37,500

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18.No. of faculty from the Institution who are Ph. D. Guides 02
and students registered under them 02

3.19 No. of Ph.D. awarded by faculty from the Institution Nil

3.**20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 03 State level 01

National level 02 International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level Nil

National level Nil International level Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	Nil		
NCC	Nil	NSS	05	Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Holkar Talav Pujan ceremony was arranged in collaboration with Koli Bandhav of Kulaba, Alibag. More tha hundreds students, staff of the college along with principal actively participated. Water from five holy rivrs of Purandar has been brought and Holkar Talav was Pujan program was performed.

2. The Competitive Examination Guidance Center and Students Welfare Centre conducted one day workshop on 12/12/2016 for the students of our college. Ex. DIG, Shri Suresh Khopde, Shri Sangram Kolhtkar and Deputy Tahasildar, Trupti Kolte were invited to deliver their meticulous speech to inspire the students.

3. Department of Political Science, NSS and Library Science celebrated 'Constitution Day'. On this occasion, reading of Preamble of the constitution, Poster presentation, essay writing competition and Book exhibition was held.

4. The college has implemented the program of Central Government program named **'Swachh Bharat Abhiyan'.**

5. On the occasion of the birth anniversary of Dr. A. P. J. Abdul Kalam, former President of India, Celebrated **'Vachan Prerana Din'** was celebrated on 15/10/2016.

6. The Department of Political Science in collaboration Competitive Examination Guidance Center conducted one day workshop on 18/03/2017. SPPU, Pune has granted Rs. 6000. The resource persons Dr. Arun Dalvi, Mrs. Asavari Patvardhan, and Mr. Mahesh Patil Extra-Mural. 100 students actively participated in this workshop.

7. The Department of Political Science in collaboration Competitive Examination Guidance Center of SPPU, Pune also conducted **Competitive Examination Guidance Classes** from 08/04/2017 to 30/04/2017. 32 lectures were conducted by 8 resource persons. 40 students participated in these classes.

8. Celebrated **'Rastriya Ekta Diwas'** on the occasion of birth anniversary of iron man SardarVallabhbhai Patel.

9. Celebrated 'International Yoga Day' on **21/06/2016**. Teaching, non-teaching staff of the college and students actively participated.

10. **Teacher-Parents Meeting** was conducted on **16/12/2016**. 25 parents participated in this meeting and they expressed their valuable suggestions.

11. Organized seven days NSS special winter Camp from 03/12/2016 to 09/12/2016 at Village 'Pisarve, Tal. Purandar, Dist-Pune. The activities like health awareness, water conservation, social awareness, superstition elimination, soil conservation, tree plantation, etc were carried.

12. Organized Yuva Saptah-2017' during the period from 12/01/2017 to 18/01/2017 in which NSS unit arranged Street Play competition, Essay Writing, Elocution Competition and Debate Competition.

13. Bahishal Shikshan Mandal of the college organized 3 days guest lecture series on different themes under the name 'Barister Babasaheb JaykarVyakhayanmala'.

14. The Department of English in collaboration with the Department of Extra-Mural Studies conducted one day workshop on 18/02/2017. The Director of Extra-Mural Studies, SPPU, Pune inaugurated the workshop. 60 English subject Teachers from various the High Schools of Purandar Talika actively participated. Prof. Mansing Gaikwad, Prof. Shrikant Joshi, Prof. Gopal Garud and Prof. Jitendra Shirke delivered their speeches and guided the participants.

15. Alumni meet was conducted in the college on **27/08/2016**. Principal Dr. Arun Adsul was invited as a resource person to address and guide the participants.

16. Two Workshops were conducted by the Department of Adult and Continuing Education on 02/02/2017 for Unorganized Labors and 03/02/2017 for New Aspiring Businessmen. Mr.Shrikant Laxmi, Mr. Prashant Boravake, Mr. Gaurav Kolte and Mr. Ishwar Kaparewere invited resource persons.

17. Tree plantation activity was carried out at New Palkhi Tal of Jejuri on 01/07/2016 and 50 plants were planted by NSS.

18. On the occasion of the birth anniversary of the eminent Marathi writer, Acharya Atre, a visit to a literary meet held at Saswad on 13/08/2016.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.10 Acre	Nil	AAVPP	7.10 Acre
Classrooms	13	00	AAVPP	13
Laboratories	01	Nil	---	01
Seminar Halls	01	Nil	AAVPP	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	01	Nil	AAVPP	01
Value of the equipment purchased during the year (Rs. in Lakhs)	0.5	Nil	AAVPP	0.5
Others	04	Nil	---	04

4.2 Computerization of administration and library

The administrative office is fully computerized. All work is done through a computer. A separate computer is allotted to each employee. As on the date, there are 4 computers including the server with latest configurations, 02 Printers, 02 Reprographic Machines, 01 Scanner. Thus overall work relating to Finance, Students admission, Students record etc is carried out through computers. ***Vriddhi*** software is used for office and library work. Now all the library functions are completely automated. Entire information about textbooks and reference books is uploaded on ***Vriddhi*** software. All the collections in the library are entered in the software and barcode stickers are also fixed on every book. Around 1000 E-books are made available for students and teachers.

4.3 Library services

	Existing		**Newly added**		**Total**	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	3366	141098	160	21882	3526	162980
Reference Books	2875	526290	114	23000	2989	549290

e-Books	1000	--	100	--	1100	--
Journals	415	81714	00	00	415	81714
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	1909	00	00	00	1909	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	16	01	16	16	01	01	07	--
Added	04	Nil	Nil	Nil	Nil	Nil	Nil	--
Total	20	01	20	20	01	01	07	---

4.5 Computer, Internet access, training for teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

a. In the beginning of the academic year, the Librarian explains for the first year students of B.A. and B. Com rules and regulations of the library, books available in the library, about e-books and journals and this immensely helps extend the smooth access of library services. Students of the college for effective use of library services and facilities. He explains about use of e-journals, digital databases, reference books etc.

b. Internet facility has been provided on the college campus.

c. The technical up-gradation of all the computers, applications/antivirus software installed is maintained from Annual Maintenance Contract.

d. Free Wi-Fi facility is made available for students on the campus.

4.6 Amount spent on maintenance in lakhs:

i) ICT	.89
ii) Campus Infrastructure and facilities	10.42
iii) Equipments	3.21
iv) Others	.37

Total: **14.90**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In the beginning of the academic year 2016-2017, with a consultation of the Principal, the various committees were formed and towards the end of each term, their performance is assessed in the IQAC meeting. IQAC looks after and provides guidance to enhance awareness about students support services. The following are some of the highly significant activities:

1. Updating of College Prospectus which contains detailed information about courses, fee structure, syllabus, faculty, scholarships, academic calendar, campus facilities etc.
2. Immediate display of important notices on Notice Board.
3. Parent-teacher meetings.
4. Communication to students through Students Representative of IQAC about Student Support Services.
5. Earn and Learn Scheme under which student works in various college departments.
6. Needy students are provided the facility to pay their fees in installments.
7. Psychological Counselling is provided to students on 1:1 basis.
8. Continuous updating of College Website.
9. The suggestion box is kept in the college premises to invite the suggestions of the students for the betterment of the services provided.
10. The arrangement of Medical health check-up Camp.
11. Book Bank facility for students.
12. Reading room facility.
13. Provision of information about various types of Scholarships. Scholarships are provided to students who secured the highest rank in the class or subjects.
14. Gender sensitization programmes.

15. Communication skills and Personality Development programme.

16. Guest lectures are organized on burning issues.

17. Industrial visits/study tours.

18. Student's workshops, projects, and practical.

19. Complete support for Industrial visits.

20. Feedback from students is taken relating to teachers, syllabus and overall college.

5.2 Efforts made by the institution for tracking the progression

To track the progression, formal and informal communication is made with alumni and existing students. The record is maintained of LC, TC, migration, feedback from Alumni, Compilation of student's data. We appeal to students to update their details. We know students by their faces and it help us to establish homely relations with them. It supports in the form of strategic planning and support to the various departments to carry out activities systematically. Every year, students' subject-wise result is analyzed critically to understand the lacunas in the teaching-learning process and accordingly suggestions and guidance are provided to the concerned teacher.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
529	Nil	Nil	Nil

(b) No. of students outside the state Nil

(c) No. of international students Nil

No	%
297	56.1

Men

No	%
232	43.9

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
286	58	00	203	00	547	**284**	**50**	**05**	**90**	**--**	**529**

Demand ratio 1:1 Dropout % 30

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College is having a separate Competitive Examinations Centre. It provides books and guidance to students about various examinations such as MPSC, UPSC, Bank Examinations, etc. In this academic year, in collaboration with the Competitive Examination Centre, SPPU, Pune 40 contact hours outreach program was conducted. 8 resource persons were invited to guide our students. Around 40 students were benefited from this program. The Competitive Examinations Centre allows students from outside college especially from schools. School teachers too participate enthusiastically.

No. of students beneficiaries **125**

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	01	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counseling and career guidance

1. The Department of Political Science in collaboration Competitive Examination Guidance Center conducted one day workshop on 18/03/2017. SPPU, Pune has granted Rs. 6000. The resource persons Dr. Arun Dalvi, Mrs. Asavari Patvardhan, and Mr. Mahesh Patil were invited. 100 students actively participated in this workshop.

2. The Department of Political Science in collaboration Competitive Examination Guidance Center of SPPU, Pune also conducted **Competitive Examination Guidance Classes** from 08/04/2017 to 30/04/2017. 32 lectures were conducted by 8 resource persons. 40 students participated in these classes.

3. SWOT analysis of FYBA's students by the Department of Psychology.

4. To enhance the quality of answers of the students, prelim was conducted; the answer books were assessed and accordingly the candidates were counseled.

5. Department of psychology conducts formal counseling sessions for the students.
   a. Teachers also guide to our students in the classroom about their career.
   b. Conducting guest lecturers of renowned experts.
   c. The college has an active counseling and career guidance cum placement cell which coordinates various activities relating to guidance and placement.

No. of students benefitted

5.7 Details of campus placement

On campus			Off-Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	06	Nil	Nil

5.8 Details of gender sensitization programs

a. To eradicate Gender disparity and foster equality among the male and female students and teachers in the college, Essay Writing, Elocution Competition and Lectures of Experts are arranged in the college.

b. According to the direction of SPPU, Pune one committee is formed in the college by Letter No. spc/212/2016 dated 24/11/2016.

c. Department of Psychology of the college has been running 'Counseling Center' in which the concerned teacher counsels girl students.

d. College Physical Education department organized intercollegiate Competitions for both boys and Girls.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 02 National level Nil International level Nil

No. of students participated in cultural events

State/ University level Nil National level Nil International level Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 01 National level Nil International level Nil

Cultural: State/ University level Nil National level Nil International level Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	00	00
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organized / initiatives

Fairs: State/ University level 01 ational level Nil International level Nil

Exhibition: State/ University level Nil National level Nil International level Nil

5.12 No. of social initiatives undertaken by the students 05

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership, and Management

6.1 State the Vision and Mission of the institution

Our Mission

Rural Development through Education, Arts, Sports and Culture

Our Goals

a. To impart quality education through traditional and innovative learning practices.

b. To provide a dynamic and creative academic environment, to tap and nurture talent for the development of professional skills and an all-around personality.

c. To inculcate good moral values and a sense of nationalism, in keeping with the glorious heritage of the institute.

6.2 Does the Institution has a Management Information System

Yes, the Government of Maharashtra has developed online MIS (Management Information System) through which college provides information to the government and the university. It also helps the college to provide information to local management. To furnish information through MIS online software college takes the help of 'Vriddhi' software which college use for its administrative purpose. With the help of this software, the college has been managing most of the manual work. It includes online data uploading process, Examination process, Accounting documents, library services and many works related to administration.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College is affiliated to Savitribai Phule Pune University. Hence Curriculum framed by the university is followed and implemented by the college. In fact, Curriculum framing is not under the direct control of the college. However, college faculty members contribute in syllabus restructuring work of the Savitribai Phule Pune University in the capacity of a member of BOS, subject expert, members of syllabus restructuring committee etc.

6.3.2 Teaching and Learning

The College has been putting continuous efforts towards the improvement of quality in teaching and learning through:

a. In the beginning of the academic year 2016-2017, in consultation with the Principal and IQAC, every department of the college sets its quality objectives related to results, curricular, co-curricular and extra-curricular activities for the academic year. Teachers committee appointed by the Principal prepares academic calendar which coordinates among all departments' faculties considering the efficient utilization of college infrastructure. Efforts are made to share resources among various departments.

b. Prelims, Term End Exams, Unit Tests, Group Discussions, and Power Point Presentations (PPT) are conducted and assignments are issued to students regularly as per the scheduled plan.

c. Student's feedback on teachers is one of the important means to bring improvement in Teaching-Learning process. IQAC with the help of specific appointed committee by the Principal prepares the questionnaire, keeping in view the points for improvements

in different aspects of teaching and teachers behavior on the four-point scale. Student's feedback is conducted annually. The same is analyzed and communicated to a concerned teacher.

d. Environmental Awareness Projects are undertaken at personal level to the students by the principal.

6.3.3 Examination and Evaluation

College follows all norms and regulations relating to examination and evaluation system revised by SPPU, Pune as it is affiliated to it. Thus, as per the norms of the university, towards the end of every term/semester, Term-end examination is conducted. For this purpose, College examination committee prepares a common examination timetable for all subjects of the departments of arts and commerce. Question papers for term end examination are set by staff members confidentially of the respective subject as per the pattern are given by the university.

In addition, Prelim and Internal Tests are conducted regularly for evaluating the performances of students in theory and practical.

6.3.4 Research and Development

During the academic year college motivated its teachers and students to undertake activities and projects:

a. **Avishkar: A Regional Research Competition for Students is novel activity of** BCUD, SPPU, Pune. It aims to inculcate research culture among the students. Avishkar 2016-2017 was organized at C. T. Bora College, Shirur on 16/12/2016. Two students Miss. Sneha Roman and Miss. Monali Kharat from Hindi department actively participated and displayed the poster on 'Marathi Bhashi Pradesh Main Hindi Ke Parti Hamara Dayitva'. Similarly, two students from commerce faculty also displayed their research poster in the same competition.

b. The Head of the Department of Political Science, **Dr. Rajkumar Rikame** has been conferred with a degree of doctor of philosophy (Ph.D.).

c. **Minor Research Projects: F**aculty members are continuously encouraged to undertake research projects and apply for sponsorship BCUD, SPPU, Pune, an affiliating university. In this academic year, 3 BCUD research proposals of the faculty members i.e. **Dr. Dhanaji Nagane, Dr. Balaji Natkare and Prof. Rajendra Kolhe** have been sanctioned and Rs 254000/- has been sanctioned. Rs. 127000/- has already been dispersed into their respective accounts for the expenditure.

d. College also provides the faculties to promote teachers to write research articles and to present in the various conferences, seminars, workshops organized by the various colleges and institutions. They are also promoted to write research articles and publish it in reputed Research Journals. Indirectly, it helps faculties to improve their Academic Performance Indicator (API).

6.3.5 Library, ICT, and physical infrastructure/instrumentation

Following strategies has adopted by the college for the overall development of the library, ICT, and Physical Infrastructure.

a. Under the quality development scheme of the SPPU, Pune, 4 new computers have been purchased.

b. College library is located in the separate hall and has sufficient infrastructure for girls and boys.

c. Automation of library functions is in the process, for which library uses multilingual commercial software 'Vriddhi'. This Software is installed for campus usage including Library Module. It includes automation of acquisition, Bar Coding, circulation, classification, and cataloging sections of the library to create online records.

d. Library committee conducts meetings for getting suggestions and adopting new challenges to cope up with the technical advancement in the field of library and information and for the overall development of library facilities and services.

e. UPS backup is available to all departments, classrooms, laboratories, library, and office.

6.3.6 Human Resource Management

Human Resource is the most important asset of the organization. For better improvement, following steps are taken:

a. To enhance the quality of teaching-learning, faculties are encouraged to take part in seminars, workshops, conferences, orientations and refresher courses for which leave is granted on highest priority
b. Faculties are encouraged to take Minor Research Project, Major Research Project from funding agencies such as BCUD of the affiliating university where college provide full administrative support in the process.
c. Both teaching and administrative staff are encouraged to attain higher qualifications simultaneously with their duties without affecting the workload.
d. To develop the all-round personality, the college has a 'Staff Academy'. It conducts lectures of eminent personalities for both teaching and administrative staff.

6.3.7 Faculty and Staff recruitment

Recruitment of faculty and staff is done by the norms and procedure laid by affiliating University and State Government, Department of Higher Education. As per the norms, the selection committee is constituted as per the laid procedure to ensure the selection strictly on the basis of pure merit. For the faculty of Commerce, the following staff is recruited:

1. Prof. Tukaram Sagnle (M. Com., SET, MBA, M.A. Economics, DTL)
2. Prof. Poapat Mahadik (M.Com. DTL)
3. Prof. Sudarshan Pawar (M.Com. SET)
4. Prof. Reshma Adling (M.A. Emglish)

6.3.8 Industry Interaction / Collaboration

To have a good rapport with industries located in Jejuri MIDC and to have enough knowledge and understanding of the industries and corporate world to the students of B.A. and B.Com, every year industrial visits are arranged to Jejuri MIDC.

In addition to this, the college has organized 09 workshops for the officers and workers of Jeujri MIDC. These 09 workshops were organized by the college in collaboration with **Maratha Chamber of Commerce** and **YES Bank**. All these workshops were funded by YES Bank.

6.3.9 Admission of Students

In the beginning of the year 2016-17, the IQAC prepared the plan of action and strategy about the admission process in consultation with the Principal. Accordingly, the norms and rules were formulated following the directions of the Government of Maharashtra and SPPU, Pune. Principal, all Heads of the Departments and Head Clerk of the college are involved in the admission process to ensure its smooth conduct. To support students, a Sub-committee is constituted to facilitate counseling about various available courses and admission process.

College Prospectus serves as in-hand reference. It includes detailed guideline relating to programs/courses, optional and specialization subjects, syllabus, eligibility criteria, fee structure, scholarship, infrastructure facilities etc.

6.4 Welfare schemes for

Teaching	Acharya Atre Teaching and Non-teaching Credit Cooperative Society, Saswad
Non-teaching	Acharya Atre Teaching and Non-teaching Credit Cooperative Society, Saswad
Students	Student Development Centre

6.5 Total corpus fund generated 19,000

6.6 Whether annual financial audit has been done √ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Pune	Yes	IQAC
Administrative	Yes	University of Pune	Yes	APP

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programs Yes √ No --

For PG Programs Yes -- No ---

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association.

a. Do develop and enhance the association with the Alumni Association, regular meetings are conducted and various issues are discussed.
b. Financial support to the needy students is made available.

6.12 Activities and support from the Parent – Teacher Association

College informally organized Parent meets to come across the difficulties of parents about their wards. In the meeting, teachers communicate the performance, attendance of those underperforming students to their parents and suggest them some measures for improvement. The feedback from the parents was obtained and analyzed. In this suggestion relating to improving the academic performance of wards was given.

6.13 Development programs for support staff

Computer literacy training program was arranged for the teaching and non-teaching staff of the college. It helped them to enhance their work efficiency..

6.14 Initiatives taken by the institution to make the campus eco-friendly.

The college is situated into an old tamarind orchard. The campus is full of green environment encompassing more than 60 old tamarind trees which have been planted 300 years ago by the Maratha Lady Ruler Ahilya Devi Holkar. In addition to these big trees, the management of the college ceaselessly endeavors to plant more threes of various types. Consequently 100 new plants are planted, protected with tree guards and wall compounds, and are regularly watered. Thus these efforts help immensely to maintain the campus of the college and its ecosystem. Solid waste management initiatives were taken by the Environmental Department.

Criterion – VII

7. Innovations and Best Practices

7.1 **Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- **a.** The Book Exhibition on 15/10/2016 helped students to know the various titles available in the college library.
- **b.** Weekly lectures on communication skills by the Department of English helped students to develop their communicative faculty.
- **c.** Computer literacy drive for teachers and students helped them to use computer efficiently.

d. The Department of English has conducted 'Transliteration' training program for the students. It helped and inspired them immensely to utilize computer and internet for learning English vocabulary.

e. The research committee inspired students to participate in regional level research competition **'Avishkar' held at C. T. Bora College, Shirur**. It impressed and inspired students from Arts and Commerce Faculty towards research and innovative thinking.

f. Tally course for the students of T Y B Com proved to be very useful and increased potentiality in account.

g. E-books were made available in the college library. It helped students to have many copies of the same reference and text books on every desk top.

h. The **Safety Training Workshop** on 19, 20 and 21 January 2017 was conducted in association with MCCIA, EDI, and YES Bank. The workshop aimed to provide health and safety information and training which helped to ensure that people who work in MIDC, Jejuri. The workshop aimed to make aware to work safely and without risks to health. The workshop helped avoid the financial costs accidents and occupational ill health.

i. The workshop on **Energy Sensitization** for MSME Units in Jejuri was conducted on 21 January in JIMA (Jejuri Manufacturing Association Auditorium) to understand electricity bill from company and how save energy.

j. Kridamahotsva was arranged in February by the Sport Department. The students of Four High schools from the vicinity were participated. The games like Kabbadi, Kho-Kho, High Jump, Long Jump, Running, etc were incorporated in this event.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sr. No.	Plan of Action	Achievements
01	Academic Calendar	In the beginning of the academic year, IQAC in order to support and sustain the various activities of the college, in consultation with the Principal and Heads of Departments, prepared the academic calendar for curricular, co-curricular and extra-curricular activities to be conducted in the academic year 2016-2017.
02	Collection and verification of Annual Performance Appraisal	Towards the end of the academic year 2016-17year, Performance Appraisal i.e. API forms from all the faculties are collected, scrutinized and evaluated by the

	Forms.	IQAC.
03	Annual Magazine	IQAC took an active part in publishing the college Magazine 'Atreya 2016-17'. Accordingly faculties collected articles on the various themes; afterward, the editorial committee of the Magazine selected best articles and printed in the magazine. On 15/10/2016, the Atraya Magazine was published.
04	To send the letters to the parents of the students who continuously remained absent in classroom and also failed in the term end examination.	According to the decision taken into the LMC, the letters were sent to the parents of the students who consistently remained absent and consequently failed in some of the papers. The parents were invited and the principal and college staff interacted with them and convinced the parents to send their sons and daughters regularly to the college. Hence, this activity proved to be a successful activity and helped to increase attendance of the students in the classroom.
05	Organization of curricular, co-curricular and extension activities	Following activities were planned and practically implemented in consultation with IQAC: **15.** Celebrated NSS Day, Vachan Prerana Din, 'Hindi Bhasha Din', Constitutional Day, National Voters Day, etc by arranging various competitions and programs like Story-telling, poem reading, essay writing competitions, Poster exhibition, and Essay Writing competition, etc. **16.** Guest lecturers of renowned experts **17.** Successful Alumni guest lectures **18.** Counseling Centre by Dep't of Psychology, **19.** Sports competitions **20.** Industrial visits **21.** Tree Plantation Program **22.** NSS Special Winter Camp **23.** Yuva Saptah – 2017 **24.** Implemented Earn and Learn Scheme **25.** Barrister BabasahebJaykar Vyakhyanmala **26.** Inauguration of Marathi, Hindi and English Vad may Mandal. **27.** Two Workshops under the Department of Adult Education and Extra-Mural Education. **28.** Elocution, Essay and Debate Competitions.
06	Special Guidance Scheme	According to the need of the students, a detailed plan relating to Tally and Communication Skills for the final years students of commerce was arranged. Accordingly, 10 Days, 40 hours program under the Student Welfare Department and funded by SPPU was organized by the college.
07	Promotion of Research activity among the	To enhance the research culture in the college, the IQAC made extra efforts and motivated the teachers

	faculty and students.	to engage in research activities and consequently, our three faculties have been sanctioned BCUD, MRP for the academic years 216-18. IQAC also motivated faculties to publish and present their research article and papers in reputed journals and conferences respectively.
08	Application for recognition of M.Phil. and Ph. D. Supervisors	Two faculty members i.e. Dr. Dhanaji Nagane and Dr. Balaji Natkare applied for M. Phil and Ph.D. Supervisor of SPPU.
09	Gender Equality Program	To inculcate gender equality among the students of the college, an essay competition was arranged on 21/08/2016 and many students wrote meticulous essays.
10	To arrange experts and Alumni's lectures for the students	d. On 08/09/2016, Prof. Subhas Kadam's lecture was arranged by the Department of English on Language Skills. e. On 10/09/2016, Prof. Atul Chaure's lecture was arranged by Department of Marathi on Sahitya and Manavi Jivan. f. On 14/09/2016, Prof. Dr. Mahesh Davange's lecture was arranged by Department of Hindi on 'Place of Hindi on State and National Level'.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practices:

1 Title: 'Workshop on Communication Skills'

Goal:

a. To provide experts' exposure to the teachers of English in the High Schools of Purandar Taluka
b. To familiarize with various methods of teaching communication skills
c. To train to be an interactive in the classroom

Contents: In the academic year 2016-2017, in collaboration with The Department of Extra Mural Activities, the Department of English conducted one day workshop on Communications Skills for the teachers of English in the High Schools of Purandar Taluka. The workshop was totally funded by the SPPU, Pune. The various methods of teaching communication skills were dealt by the eminent experts.

The Practice: The four resource persons i.e. Prof. Mansing Gaikwad, British Council, delivered his speech on **'Supplementing the Test**, Prof. Shrikant Joshi dealt with **'Developing the Writing Skills,** Prof. Gopal Garud dealt with **'Professional Development'** and Prof. Jitendra Shirke delivered his speech on '**Constructivism'.** 60 teachers from the various High Schools

were participated. This practice proved to be a grand success because of its goal was almost satisfactorily achieved.

Best Practices: 2
Title: Mock Parliament
Goal:
1. To make students aware of socio-economic and current affairs of our country.
2. To create a political and a realistic approach among students.
3. To enrich writing skills, public speaking, and creativity among students.

Content: This event is carried out with the performance of two debating teams. One team takes the role in favor of ongoing political issue and the other as opposite team. A Mock parliament is a setup which gives a practical and realistic feel, for students to experience the actual working of the parliament.
Practice: At the very first, students of the college were guided in detail about the Mock Parliament. Afterwards, they themselves write the issues and the debating scripts. Afterwards, they participate in mock parliament which is conducted as intercollegiate mock competition. It found that students perform enthusiastically and play roles of deferent assembly members. It shows that mock parliament is exhibited like real parliament.

7.4 Contribution to environmental awareness/protection

To inculcate the habit of protection of environment among the students, University of Pune has prescribed Environmental Awareness as a compulsory paper at SYBA.

7.5 Whether environmental audit was conducted? Yes [ ] No [√]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths:
1. Devoted and dynamic staff with a mixture of young and experienced.
2. Around 90% staff is research oriented.
3. Enough infrastructures, along with essential amenities, gymkhana and support facilities are provided to students.
4. Earn and learn scheme for both economically backward but bright boys and girls
5. Campus covered under electronic surveillance (for security)

Weaknesses:
1. Many students from agrarian background
2. Inadequate consultancy
3. Lower participation of students in competitive examinations.

Opportunities:

1. To apply number of Minor Research Projects
2. More collaboration with outside institutions, industries, and libraries.
3. Full Automation of Library.
4. Enhancement of Departmental library
5. Increase in a number of publications, research articles in good Journals with impact factor Research Projects.

Challenges:

1. Students placement
2. To attract and increase students for few courses (B.A., & B.Com)
3. Participation of students in the competitive examination.

8. Plans of institution for next year

1. To start Science stream and P.G. courses in the college for the subject of Political Science and English. Accordingly, complete all necessary formalities and procedures as per the norms of Savitribai Phule Pune University
2. To apply for National level seminars to BCUD for both teaching and non-teaching staff.
3. To submit applications to funding agencies for organizing National and State level seminars and workshops.
4. To encourage faculty members to apply for the research guide.
5. To Carry out academic and green audit
6. To obtain feedback from stakeholders.
7. To organize Zonal and intercollegiate Sports Competitions.
8.
9. To arrange guest lecturers in Staff Academy for the overall development of faculties.
10. To organize short-term certificate courses.
11. To visit well-known and reputed educational institutes and their libraries.
12. To arrange remedial coaching to slow learners.
13. To arrange competitive examination coaching to students.
14. To organize soft skill development related programs for students.
15. To arrange Blood donation camps, blood group detection, and hemoglobin estimation programs etc.
16. To encourage teachers to submit proposals to funding agencies for minor research projects under the guidance of research committee.

COORDINATOR
Internal Quality Assurance Cell
Sharadchandraji Pawar College, Jejuri

Acharya Atre Vikas Pratishthan Purandar's
SASWAD
PIN-412301
Tal. Purandar, Dist. Pune.

PRINCIPAL
Sharadchandraji Pawar College Jejuri
Chinchbaug, Jejuri, Tal. Purandar, Dist. Pune
Maharashtra - 412 308. (India)

Dr. Balaji G. Natkare
Signature of the Coordinator, IQAC

Dr. SushamaChaphalkar
Principal, and Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

Academic Calendar 2016-2017

First Term	
Week/Month	**Activities**
20 June	Commencement of First Term
20 June	IQAC Meeting
21 June	Departmental Meetings
1St week of July	Principal's Address
2nd Week of July	Subject Knowledge Test
3rd Week of July	Bridge Course
1st week of August	Inauguration of all Department: Humanities, MPSC, Computer, NSS, NCC, YCMOU, Cultural Activity, Vidyarthini Munch, Students Council, etc
2nd week of August	Tutorial I
13th August	Visit Marathi Literary Meet, Saswad
15th August	Independence Day Celebration
5th September	Teachers Day Celebration
1st week of September	Teachers Academy: Group Discussion
14th September	Hindi Day Celebration
4th week of September	Departmental Tours
24th September	NSS Day Celebration
1st week of October	Screening of Movies Based on Prescribed Texts: English, Hindi, Marathi
2nd October	Gandhi Jayanti Celebration
1st week of October	Legal Literacy Lectures
3rd to 5th October	DrBabasahebJaikar Lecture Series
15th October Onwards	Term End Examination
1st week of November	Answer Book Assessment
1st November	Departmental Meetings
2nd November	IQAC Meeting
5th to 20th November	Diwali Vacation
Second Term	
21st September	Commencement of Second Term
21st September	Departmental Meetings
26st September	Declaration of Results
29th November	IQAC Meeting
1st December	Parents [Mothers] Meeting in College
21st to 30th December	NSS Special Winter Camp
1st January	Screening of Movie on Mahatma Phule
4th to 10th January	Special Guidance Scheme
2nd week of January	Tutorials II
7th to 12th February	Departmental Seminars, Workshops, Paper Presentation, Poster Presentation,
27th August	Alumni Meet
22nd to 23rd February	Inter-Collegiate Elocution and Essay Competition

4th week of February	Personality Development Workshop
1st March	Prize Distribution Ceremony
1st to 10th March	Teachers Evaluation Process
15th March	Farewell Ceremony
16th March	Departmental Meetings
22nd March to 6th April	Annual Examination of FYBA
15th April to 5th May	SYBA/TYBA Annual Examination
29th April	IQAC Meeting and End of the Second Term
01 May	Maharashtra Din